



Date/Issue: **Special Quest/June 2012**

Title: **CBP changes bond submission protocol effective July 1**

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U.S. Customs and Border Protection has announced several changes to the bond submission process that will take place July 1, 2012. In accordance with these updates, Avalon has proactively updated our Web Merlin™ secure Internet portal to ensure your compliance with CBP's requirements.

Going forward, all bond submissions will need to cite one of the following naming conventions in the email subject line:

- New Bond IR #
- Rider IR #
- Term IR #
- T & R IR #
- Recon Rider IR #
- USVI Rider IR #
- If the submission does not fall under any of these categories, use Other IR #
- Deferred Tax IR #
- Bad Address IR #
- Status IR #
- ISF IR #
- Void IR #
- #####Reject IR #

In addition, if a bond submission has a file attachment that is larger than 10MB, the email message should be submitted as more than one message. For example, the subject lines should read: NEW BOND IR #11-11111100 (1 of 2) and NEW BOND IR #11-11111100 (2 of 2). The same protocol should be followed if a bond submission has multiple activity codes for the same importer.

CBP advises that if their new naming conventions are not adhered to, the bond document review may be delayed. Again, to avoid any delays in bond processing, Avalon's Web Merlin portal has already been updated to accommodate these changes.

Our Web Merlin portal was designed to support our client, the customs broker. We continue to provide the best and most flexible surety technology in the industry. Our exclusive features support your bond program, including importer fraud protection, automated bond insufficiency notifications, centralized bond filing and tracking, as well as management/entry reports. Web Merlin also provides a single portal to manage all your Customs Bond and Cargo Insurance transactions. Routine business activities are streamlined, with revenue opportunities and efficiencies for you.

For more information, please contact your local Avalon office or Andriana Davis at (847) 700-8087 or at [adavis@avalonrisk.com](mailto:adavis@avalonrisk.com). A list of our offices may be found at [www.avalonrisk.com](http://www.avalonrisk.com).

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