



Date/Issue: ***Special Quest/December 2011***

Title: ***ACH debit now available***

In an ongoing effort to provide our clients with more efficient services, Avalon offers the option of submitting payments via the Automated Clearing House (ACH). An ACH debit is an electronic payment that is debited directly from your bank account by Avalon with your written approval.

We strongly encourage our clients to convert to this payment method. ACH debit is reliable, safe and convenient – eliminating the need for a check which can be lost or stolen. Through JP Morgan Chase Bank, Avalon can set up your company for ACH. In order to do so, you must email a completed [direct debit authorization form](#) along with a copy of a voided check to your Accounts Receivable Representative.

For more information on ACH, contact Dave Huck, Controller, at (847) 700-8171 or [dhuck@avalonrisk.com](mailto:dhuck@avalonrisk.com) . Contact information for your local Avalon office may be found at [www.avalonrisk.com](http://www.avalonrisk.com).

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