

**U.S. CUSTOMS AND BORDER PROTECTION
FIELD OPERATIONS, NEW YORK**

INFORMATIONAL PIPELINE NO. 12-001-NYFO

TO: Custom Brokers, Importers and Concerned Parties in the Trade Community

SUBJECT: 2012 Annual User Fee Notification

DATE: NOV 03 2011

This is to advise you that the **2012 Annual User Fee of \$138.00** that is assessed for each permit held by an individual, partnership, association or corporate broker is due by **January 20, 2012**. In accordance with Title 19, Code of Federal Regulations, Section 111.96(c) (19 CFR 111.96(c)), the fee is payable for every calendar year in each broker district where a broker has a permit to do business by the date published annually in the *Federal Register*. The *Federal Register* of October 24, 2011, (76 FR 65741) established January 20, 2012, as the 2012 payment date.

This fee must be paid by each broker that holds a permit, whether as an individual (sole proprietor), partnership, association or corporation. It is not required for licensed individuals who do not hold permits. **In the case of a National Permit, the \$138.00 fee is payable at the Port through which the broker's license was issued.**

If the broker fails to pay the fee by January 20, 2012, the broker will receive written notification of their failure to pay. The written notification will constitute revocation of the permit. The broker must then reapply for a permit and pay the \$100.00 application fee in accordance with 19 CFR 111.96(b), in addition to the User Fee, before a permit will be issued.

All fees for the New York Broker District must be submitted to:

U.S. Customs and Border Protection
JFK International Airport, Bldg. 77
Jamaica, NY 11430
Attn: Broker Management Team

It is requested that the assigned filer code be clearly indicated on the face of the check or money order. Questions regarding this matter may be addressed to the above mentioned office at (718) 487-2072.



Robert E. Perez
Director, Field Operations
New York Field Office